



Corporate Compliance and the Pyxis SupplyStation

Please review the following guidelines for using the Pyxis SupplyStation. Problems with Corporate Compliance arise when staff push the **TAKE** button **once** and take more than 1 item, or when staff returns items to the incorrect patient. This not only affects the inventory on your SupplyStation but, more seriously, can be seen as an attempt to bill patients for supplies they did not use. It can be considered fraud, whether you meant to overcharge or not.

An actual attempt to submit incorrect billing of patients for monetary gain is considered a violation of federal laws. If we are found to be in violation, ECH could be fined up to \$10,000 per occurrence. Individuals who are found to be in violation can be placed onto a federal exclusions list. Being on this list could prevent you from providing patient care at any medical facility in the United States until you are taken off the list.

To avoid such Corporate Compliance problems please remember the following:

- ◆ You **MUST** push the **TAKE** button for each item you take. If you push the **TAKE** button once and take more than 1 item—you may cause **2** problems:
 1. You will run out of the item and you and/or the next shift will not have supplies they need.
 2. You risk charging the patient incorrectly, which can be seen as an attempt to submit fraudulent bills. This is the case whether the patient is falsely undercharged or overcharged.
- ◆ If you are returning items to the supply station, return them to the correct patient. If it is credited to a patient other than the correct patient, then the “correct” patient will be falsely overcharged. The other patient will be falsely undercharged on their bill. Both situations can be seen as submitting fraudulent bills.
- ◆ The supply station will bill the items that are billable. You don’t need to worry about what is a charge or not.
- ◆ Bulk items must be **TAKEN** using an individual patient name, but the patient is not charged. When you take out a box of syringes under Patient *Suzy Que’s* name, she will not be charged for them. This is a unit charge. You use an individual patient name in order to obtain the supplies, **NOT** to charge the patient.

**Remember to apply the above information to avoid any
Corporate Compliance issues regarding supplies.**

*Please sign below that you have read and understand the above information.
Send your completed form to Clinica Nursing Education, GC30 & it will be entered in the
HealthStream Tracker.*

Printed Name & Signature _____ Unit _____

Date _____ Employee ID Number _____